

Chairperson, Board of Selectmen
Addison
c/o Town Clerk
7099 VT Route 22A
Addison, Vermont 05491

January 5, 2004

TO: TOWN / CITY / VILLAGE CLERK AND SELECTBOARD / ALDERMEN / TRUSTEES

Enclosed is your 2004 **Certificate of Highway Mileage**. This Certificate must be completed in order to determine your Town's share of this year's state aid for Town Highways.

Any changes in mileage or highway classification made by your Select Board this past year should be entered on this certificate. If there are changes that occurred before this past year that we have not shown on Town Map, please let us know about those also; so that we can update our maps.

Also enclosed are a reduced size copy of your current Town Map and a Certificate of Completion & Opening should you need it to document new town roads

- >> Enter mileage and classification changes.
- >> If you have no changes, you may simply check the block in PART II of Certificate.
- >> Always sign Part III - Town Clerk, Selectmen, etc.

Return certificate to this office before February 20, 2004.

After Agency approves and signs certificate, we will send you a copy.

If you have any questions, please call (802) 828-2109 or
send e-mail to mike.eling@state.vt.us

Thank you.

Sincerely,

Michael Eling

Michael Eling
Mapping & GIS Unit

Enclosures